

Project Document Revision Cover Page

**Project Title:** Removing Barriers to Promote and Support Energy Management Systems in Municipalities throughout Serbia

**Project Number:** 00087720/00116654

**Implementing Partner:** Ministry of Mining and Energy of the Republic of Serbia

**Start Date:** 1 August, 2019    **End Date:** 31 July 2020    **Project Board Meeting date:** 22 March 2019

Brief Description
<p>The purpose of the project revision, as requested by the Project Board, is to introduce new outcome to the ongoing “Removing Barriers to Promote and Support Energy Management Systems in Municipalities throughout Serbia” project.</p> <p>The new Outcome 5, titled: “Scaling up energy efficiency investments in public buildings” will support the preparation of a Mid-term national plan for the renovation of public buildings, which should be adopted by the Government of Republic of Serbia and submitted to IBRD in accordance with the Law on Approval of the Loan Agreement (Program for Improving Efficiency and Sustainability of Infrastructure) between Republic of Serbia and International Bank for Reconstruction and Development (Official Gazette of RS, No. 12/17 of 19 December 2017). The Ministry of Mining and Energy of the Republic of Serbia shall sign the addendum to LoA and financing agreement providing funding for this outcome in total amount of 48,024.74 USD.</p>

<p>Contributing Outcome (UNDAF/CPD, RPD or GPD):</p> <p>Outcome 8: By 2020, there are improved capacities to combat climate change and manage natural resources, and communities are more resilient to the effects natural and human-induced disasters</p> <p>Indicative Output(s) with gender marker:GEN0 CPD</p> <p>Output 3: Improved capacity for energy management in sectors of final energy consumption</p>	<b>Total resources required:</b>	48,024.74 USD	
	<b>Total resources allocated:</b>	<b>Government:</b>	48,024.74 USD

Agreed by (signatures):

UNDP	Government Implementing Partner
 Francine Pickup, Resident Representative UNDP Serbia	 Aleksandar Antic, Minister of Mining and Energy Of the Republic of Serbia
Date:	Date:

## I Multi-year Work Plan

**Year: 2019/2020**

[illegible]



## STANDARD LETTER OF AGREEMENT BETWEEN UNDP AND THE MINISTRY OF MINING AND ENERGY FOR THE PROVISION OF SUPPORT SERVICES

Dear Minister,

1. Reference is made to consultations between officials of the Ministry of Mining and Energy of Republic of Serbia (hereinafter referred to as "the Ministry") and officials of UNDP with respect to the provision of support services by the UNDP country office for nationally managed programmes and projects. UNDP and the Ministry hereby agree that the UNDP country office may provide such support services at the request of the Ministry through its institution designated in the relevant programme support document or project document, as described below.
2. The UNDP country office may provide support services for assistance with reporting requirements and direct payment. In providing such support services, the UNDP country office shall ensure that the capacity of the Ministry is strengthened to enable it to carry out such activities directly. The costs incurred by the UNDP country office in providing such support services shall be recovered from the administrative budget of the office.
3. The UNDP country office may provide, at the request of the designated institution, the following support services for the activities of the programme/project:
  - (a) Procurement of goods and services;
  - (b) Recruitment of project and programme personnel
4. The procurement of goods and services and the recruitment of project and programme personnel by the UNDP country office shall be in accordance with the UNDP regulations, rules, policies and procedures. Support services described in paragraph 3 above shall be detailed in an annex to the programme support document or project document, in the form provided in the Attachment hereto. If the requirements for support services by the country office change during the life of a programme or project, the annex to the programme support document or project document is revised with the mutual agreement of the UNDP resident representative and the designated institution.
5. The relevant provisions of the Agreement between the Socialist Federal Republic of Yugoslavia and UNDP ("Official paper SFRY- International Agreements", No 11/88), signed by the parties on 24<sup>th</sup> of March 1988 (the "SBAA"), including the provisions on liability and privileges and immunities, shall apply to the provision of such support services. The Ministry shall retain overall responsibility for the nationally managed programme or project through its designated institution. The responsibility of the UNDP country office for the provision of the support services described herein shall be limited to the provision of such support services detailed in the annex to the programme support document or project document.
6. Any claim or dispute arising under or in connection with the provision of support services by the UNDP country office in accordance with this letter shall be handled pursuant to the relevant provisions of the SBAA.
7. The manner and method of cost-recovery by the UNDP country office in providing the support services described in paragraph 3 above shall be specified in the annex to the programme support document or project document.

8. The UNDP country office shall submit progress reports on the support services provided and shall report on the costs reimbursed in providing such services, as may be required.

9. Any modification of the present arrangements shall be effected by mutual written agreement of the parties hereto.

10. If you are in agreement with the provisions set forth above, please sign and return to this office two signed copies of this letter. Upon your signature, this letter shall constitute an agreement between the Ministry and UNDP on the terms and conditions for the provision of support services by the UNDP country office for nationally managed programmes and projects.

Yours sincerely,



For the UNDP Serbia  
*Francine Pickup*  
UNDP Resident Representative  
Date: \_\_\_\_\_



For the Ministry of Mining and Energy  
of the Republic of Serbia  
*Aleksandar Antic*  
Minister  
Date: \_\_\_\_\_



## DESCRIPTION OF UNDP COUNTRY OFFICE SUPPORT SERVICES

1. Reference is made to consultations between the Ministry of Mining and Energy of the Republic of Serbia and officials of UNDP with respect to the provision of support services by the UNDP country office for the nationally managed programme or project 00087720/00116654, "Removing Barriers to Promote and Support Energy Management Systems in Municipalities throughout Serbia".
2. In accordance with the provisions of the letter of agreement and the programme support document the UNDP country office shall provide support services for the Programme as described below.
3. Support services to be provided:

Support services (Experts engaged as needed and roster of experts established)	Schedule for the provision of the support services	Cost to UNDP of providing such support services (where appropriate)	Amount in USD and method of reimbursement of UNDP (where appropriate)
<b>Outcome 5: Scaling up energy efficiency investments in public buildings</b>			
<b>Output 5.1:</b> Preparation of a Mid-term national plan for the renovation of the public buildings which should be adopted by the Government of Republic of Serbia and submitted to IBRD in accordance with the Law on Approval of the Loan Agreement (Program for Improving Efficiency and Sustainability of Infrastructure) between Republic of Serbia and International Bank for Reconstruction and Development (Official Gazette of RS, No. 12/17 of 19 December 2017).			
72100-Contractual services – comp.	As per AWP	As per actual cost	41,205.68
71400- Contractual services - individuals	As per AWP	As per actual cost	3,200.00
<b>Total Project Activities for this LoA</b>			44,405.68
DPC (5%)			2,220.28
GMS (3%)			1,398.78
<b>Total Budget</b>			<b>48,024.74</b>

4. Description of functions and responsibilities of the parties involved:  
Description of functions and responsibilities of the Ministry has been arranged in accordance with the project document.